

**Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday September 27, 2022
6:30 p.m.**

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Invited Guest:** Margie Banker, District Administrator, Cambridge School District
- 5. Public Comment**
- 6. Approval of Consent Agenda:**
 - a. Village Board Minutes: September 13, 2022
 - b. Water and Sewer Meeting: September 20, 2022
 - c. Set Trick or Treat Hours for October 31, 5:30 pm- 7:30 pm
- 7. Reports:**
 - a. Presidents Report
 - b. Library Board, September 14, 2022
 - c. Director Dept of Public Works-Tod Lord
 - d. Village Office Updates: Administrator/Clerk Moen
- 8. Treasurer's Report:**
 - a. Bills
- 9. New Business:**
 - a. Discussion and Possible Action Regarding: Parade request: Pleasant Time- Halloween Costume Parade, October 29, 10:00 am – 10:30 am.
 - b. Discussion and Possible Action Regarding Pay Increase for Chrissie Brynwood
 - c. Discussion and Possible Action Regarding Village Forester Resignation
 - d. Discussion and Possible Action Regarding use of 2022 ARPA Funds for Well #2 Project
 - e. Discussion and Possible Action Regarding WI Economic Development Corporation Connect Communities Agreement
 - f. Discussion and Possible Action Regarding Village of Cambridge Resolution 2022-12, Regarding the Retirement of Curt Witynski and Gail Sumi from the League of Wisconsin Municipalities
 - g. Discussion and Possible Action Regarding Village of Cambridge Resolution 2022-13, Jefferson County Library Resolution
 - h. Discussion and Possible Action Regarding Village of Cambridge Resolution 2022-14, Dane County Library Resolution
 - i. Discussion and Possible Action Regarding Purchase of Refurbished Pelican Street Sweeper with splitting the cost in half with Stormwater & Village General Fund.
- 10. Unfinished Business:**
 - a. Fire Commission Update
- 11. Correspondence:** None
- 12. Upcoming Meetings:** October 6, Joint Review Board; October 10, Plan Commission; October 11, Joint Law Enforcement; October 11, Village Board; October 12, Library Board; October 17, Economic Development; October 18, Water and Sewer; October 25, Village Board; Public Works TBD; Audit and Finance, TBD.

13. Questions, Referrals to Staff or Future Agenda Items:

14. Convene into Closed Session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees: Public Works Laborer Position, Vacant Village Board Seat

15. Reconvene into Open Session

16. Action taken in Closed Session

- a. Discussion and Possible Action Regarding Hiring of Public Works Laborer**
- b. Discussion and Possible Action Regarding Vacant Village Board Seat**

17. Adjournment

Lisa Moen, Administrator/Clerk

Note

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Hometown State Bank, Badger Bank and the Village Website

VILLAGE OF CAMBRIDGE

Policy of Decorum for Public Meetings

The purpose of Policy of Decorum is to promote mutual respect, civility, and orderly conduct among elected and appointed Village officials, Village staff, and members of the public. This policy is not intended to deprive any person of his or her right to freedom of expression, but to promote, to the extent possible and reasonable, open dialogue and positive communications while discouraging intimidating, demeaning, volatile, hostile or aggressive actions. The Village expects locally elected and appointed officials and its employees to comply with this policy, and also seeks cooperation from members of the public.

The Village holds numerous public meetings, such as meetings of the Village Board and Village commissions, boards and committees. In order to safeguard participatory democracy in the Village of Cambridge, all elected officials, appointed officials and Village employees are expected to adhere to the following standards of conduct:

- Treat everyone with courtesy;
- Listen to others respectfully;
- Exercise self-control;
- Exercise honesty at all times;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions;
- Allow board and commission members to speak without intimidation or interruption;
- Provide fair and equal treatment for all persons coming before Village bodies.

The Village requests that members of the public also exercise civility by following these guidelines during public meetings.

Whenever any disturbance or disorderly conduct shall occur in any of the meetings of the board, the president may cause the room to be cleared of all persons causing such disorderly conduct. VCO § 2.08.190.

**Village of Cambridge Board of Trustees
Amundson Community Center
200 Spring Street, Cambridge
Tuesday September 13, 2022
6:30 p.m.**

Village Board MINUTES

- 1. Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees Kumbier, Wittwer, Hollenbeck and President McNally. Members excused: Trustee Franklin & Bruenig. Others present: Lisa Moen, Administrator/Clerk; Chrissie Brynwood, Treasurer; Tod Lord, Public Works Director; Attorney Landretti, Stafford Rosenbaum; Carol Sapienza, Jefferson County Tourism; Kathy Franz & Andrea Masotti- Vineyards HOA; Tim Phelps; Brenda Newman; Jana & Katelyn Evans; Terry Johnson, Cambridge Fire; Patty Strobusch.
- 2. Pledge of Allegiance**
- 3. Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, Badger Bank and the Village of Cambridge Website.
- 4. Invited Speaker:**
 - a. Terry Johnson, Chief, Cambridge Area Volunteer Fire Department there were 185 calls last year, so far this year at 210. There are 31 members. The assistant chief is leaving as well as another member. Their fire truck is a 2003 and are looking to replace. It is on a two year build out. Trustee Hollenbeck questioned if the Fire Department is looking for grants, fund raising etc.? The commission are the ones that are looking for these types of funding. There are new members going through classes right now. The referendum failed but the issues are still there and have not gone away. The air handling system is being installed this helps when the truck gets started the fumes are sent through the vent and not into the bay areas.
- 5. Public Comment**
 - a. Carol Sapienza, Jefferson County Tourism update. Ms. Sapienza stated that the Discover Wisconsin show segment of Cambridge just aired this past weekend and showed the owner of the Dancing Goat, Mr. Nick Maas dancing in the background of the segment. Also showed the Jefferson Speedway. The link to the episode is <https://www.youtube.com/watch?t=594&v=tjmNx4PtX-o&feature=youtu.be>. Ms. Sapienza also mentioned that they have added a new wedding page to their website as well as a Barn Quilt Tour coming up. The link for this <https://enjoyjeffersoncounty.com/barn-quilt-tour>.
 - b. Andrea Masotti- Questioned the drainage in the Vineyards- Also that Vulcan has a lot of trash still left from the contractors. There are also a lot of broken sidewalks as well. Questioned the changing of the street names and asked that it be done after the holidays. Was not aware that the topic of no stopping/standing parking by the apartment complex was needing to be discussed at the public works meeting. Also questioned if children at play can be placed.
 - c. Tim Phelps & Brenda Newman would like an update with the status of the park in the Vineyards. Also, that speed limit signs need to be placed in the vineyards as well. Ms. Newman also requests that lights be placed over the bike path. Wants also to know if their streetlights will be decorated with holiday decorations. She also mentioned that there is a lot of trash in the storm sewers, Director Lord stated they will be going around and cleaning that up. Ms. Newman also thanked the Village for the extra dog waste stations.
 - d. Kathy Franz- Vineyards HOA Mentioned that the lighting is in their covenants. Also the planters will be taken care of by the closest homeowner to the planter.
- 6. Approval of Consent Agenda:**

- a. Village Board Minutes: August 23, 2022

Trustee Hollenbeck made a motion to approve the consent agenda, seconded by Trustee Kumbier. Motion carried.

7. Reports:

- a. **Presidents Report** – There was a lot of water out there and the Koshkonog Creek was overflowing.
- b. **Director Dept of Public Works**-Tod Lord told the board that they are working on Johnson Street. On September 15th they will be shutting down the sewer to repair a part at the sewer plant. Lawn Street and England Street will be paved. He will be entering into the GIS the broken sidewalks. It will be up to the homeowner to fix or if the Village does the homeowner will be assessed on their tax bill.
- c. **Economic Development Committee:** Met on September 12, 2022. Trustee Hollenbeck mentioned they have applied for a grant but did not receive it. They are now applying for an AARP small dollar grant for benches to be placed in the LBK park or by the new statue downtown on Main St. She stated that Director Lord needed to order the Garland from Christianne Laing for the holiday decorations. Director Lord stated that he has already done that today. Trustee Hollenbeck request to look into the budget to bring back the hay rides.
- d. **Plan Commission Meeting:** September 12, 2022: Vineyard condominiums are on this agenda. October Plan Commission meeting there will be a public hearing for a conditional use application for Lot 2, Matts Plat, for a Pizza Pit and Coffee Shop.
- e. **Village Office Updates:** Administrator/Clerk Moen: August Election and Recount Paperwork finalized; Beginning preparations for November election, ballots will be delivered next week; Personnel items; Developer's agreement finalized for Scott Farms, working on TID 6 Developer's agreement; Well #2 and Well #3; State and Local Recovery Fund Compliance documents; addressing issues; floor replacement planning; Bike Path; Pre Construction meeting for Scott Farms;

8. Treasurer's Report:

- a. **Bills:** First run of bills was \$106,219.25 and the second run was \$32,451.19 for a total of \$138,670.44.

Trustee Hollenbeck made a motion to approve the bills in the amount of \$138,670.44, seconded by Trustee Witwer. Motion carried on a 4-0 roll call vote.

9. New Business:

- a. **Discussion and Possible Action Regarding Village of Cambridge Resolution 2022-11, Relating to Renaming Streets in the Village of Cambridge.** Treasurer Brynwood showed a drawing of the area that is being suggested to be changed due to emergency responses and to lessen confusion. She suggests that the cul-de-sac at the east end of Kenseth Way be changed to Chardonnay Court. She also is suggesting renaming Vineyard Xing to Merlot Lane. Both names have been approved by Dane County Land Information office.

Trustee Kumbier made a motion to approve Cambridge Resolution 2022-11, Relating to Renaming Streets in

the Village of Cambridge, seconded by Trustee Hollenbeck. Motion carried.

- b. Discussion and Possible Action Regarding Appointment of Election Workers:** Jodi Lyon-Grams and Lawrence Oates- Both residents requested to work future elections while they were voting at the last election

Trustee Hollenbeck made a motion to approve the appointment of Jodi Lyon-Grams and Lawrence Oates as election workers, seconded by Trustee Kumbier. Motion carried.

- c. Discussion and Possible Action Regarding Cambridge Farm to School Park Reservation: October 7-8, 2022; Westside Park**

Trustee Hollenbeck made a motion to approve the Park Reservation for Cambridge Farm to School, Westside Park, October 7 -8, 2022, seconded by Trustee Wittwer. Motion carried.

- d. Discussion and Possible Action Regarding Temporary Class B Wine and Beer License: Cambridge Farm to School, October 8, 2022; Westside Park**

Trustee Kumbier made a motion to approve the Temporary Class B Wine and Beer License: Cambridge Farm to School, October 8, 2022; Westside Park, seconded by Trustee Hollenbeck. Motion carried.

- e. Discussion and Possible Action Regarding First Amendment to Declaration of Condominium for the Vineyard Condominiums:** Bill Ranguette: Recommendation from Plan Commission: This is the second phase of the Condominiums in the Vineyards of Cambridge.

Trustee Hollenbeck made a motion to approve the First Amendment to Declaration of Condominium for the Vineyard Condominiums, seconded by Trustee Wittwer motion carried.

- f. Discussion and Possible Action Regarding First Addendum to the Vineyard Condominiums Condominium Plat:** Recommendation from Plan Commission

Trustee Hollenbeck made a motion to approve the Addendum to the Vineyard Condominium's Condominium Plat, seconded by Trustee Wittwer. Motion carried.

10. Unfinished Business:

- a.** Discussion and Possible Action Regarding Blue Jay Way Reconstruction- Trustee Hollenbeck stated that Administrator Moen draft a letter to Town of Oakland letting them know that our action was to pay half the cost and to let the Village know when they reach out to the contractor, as we will pay our half.
- b.** Fire Commission Update President McNally stated they are working on the budget, hoping to have it by the end of the week waiting on insurance.

11. Correspondence: None

12. Upcoming Meetings: September 14, Library Board; September 20, Water and Sewer Committee; September 27, Village Board;

13. Questions, Referrals to Staff or Future Agenda Items: Trustee Kumbier will attend Library Board Meeting until vacancy can be filled. Director Lord stated the new shed will be placed later in the season.

14. Convene into Closed Session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees: Public Works Laborer Position, Vacant Village Board Seat, Possible Employee Disciplinary Action

And Section 19.85(1)(e) of the Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Developers Agreement

Trustee Wittwer made a motion to enter into closed session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees: Public Works Laborer Position, Vacant Village Board Seat, Possible Employee Disciplinary Action, And Section 19.85(1)(e) of the Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Developers Agreement, seconded by Trustee Hollenbeck. Motion carried on a 4-0 roll call vote.

15. Reconvene into Open Session: *Trustee Hollenbeck made a motion to reconvene into open session, seconded by Trustee Wittwer. Motion carried on a 4-0 roll call vote.*

16. Action taken in Closed Session

a. Discussion and Possible Action Regarding Hiring of Public Works Laborer

Trustee Hollenbeck made a motion to extend offer to applicant per the terms Trustee Wittwer discussed, seconded by Trustee Wittwer. Motion carried.

b. Discussion and Possible Action Regarding Vacant Village Board Seat

Trustee Kumbier made a motion to postpone this until full board is present and can discuss, seconded by Trustee Wittwer. Motion carried.

c. Discussion and Possible Action Regarding Employee Disciplinary Action

No action taken.

d. Discussion and Possible Action Regarding TID 6 Developer's Agreement

Trustee Hollenbeck made a motion to accept the developer's agreement subject to changes received seconded by Trustee Kumbier. Motion carried.

17. Adjournment: Trustee Wittwer made a motion to adjourn, seconded by Trustee Kumbier Motion carried. President McNally adjourned the meeting at 9:22 p.m.

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE
AMUNDSON COMMUNITY CENTER
200 SPRING STREET – COMMUNITY ROOM
MINUTES
6:30 PM
SEPTEMBER 20, 2022**

1. **Call to Order/Roll Call:** Kumbier called the meeting to order at 6:32pm. Members present: Steve Struss, Larry Gunseor, and Ted Kumbier. Members absent: Kris Breunig. Others present: Mike Reiber from Dancing Goat, Mark McNally Village President. Village Staff: Tod Lord, Derek Schroedl, Chrissie Brynwood, and Vicki Redford.
2. **Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Hometown Bank, Badger Bank, Cambridge Post Office, and the Village Website.
3. **Approval of consent agenda**
 - a. Meeting Minutes from 08-16-2022

Struss made a motion to accept the consent agenda as presented. Gunseor seconded the motion. Motion carried on a 3-0 vote.

4. Approval of Bills

Struss made a motion to accept the bills in the amount of \$78,542.06 Kumbier seconded the motion. Motion carried on a 3-0 roll call vote.

Struss commented that the COWC bill was higher due to higher sludge volume.

5. Reports

- a. **Utility Clerk** ~ This month I worked with Sensus on meter reading equipment. I spoke to Brian from Ehlers and posted the simplified rate increase at various locations. I am working on water meter spreadsheets sorted by date of installation. Then we can replace meters from oldest to newest. Also, we are still in need of a Water & Sewer Committee member.
- b. **Staff Report** ~ DPW director Lord said door hangers need to be hung on residents' homes stating what can and what cannot go into the sewer system. After discussion, the Committee decided that DPW will put door hangers out in the Village. Schroedl said with all the rain there was infiltration. There was discussion that another I&I study will need to be done soon. CTW will be working on the pump for well #2. They will bring two crews to help get this done quickly.

6. Public Comment: None

7. Old Business:

- a. **Discussion and Update on Roof & Gutter for Well #2:** DPW told the Committee that the roof and gutter is completed, and they did an excellent job.

There was discussion that outside siding and window replacement will be the next projects that need to be done at well #2.

b. Discussion and Possible Action on Updated/New Meter Reading

Equipment: I told the Committee that Treasurer Brynwood, as well as myself have talked to Jeff Stalter, and Steve Cooper from Sensus. We are still waiting for a quote from Steve Cooper on the new equipment. We did purchase a new antenna for our existing equipment, and it works well. This antenna will get us by until we get new equipment.

- c. Discussion and Update on Street Sweeper:** Schroedl started by telling the Committee that Macqueen is not offering much money for our existing street sweeper. There was discussion about selling it at auction. DPW does not want to auction off a bad piece of equipment. Schroedl said the salesperson said he will give us \$5000 for our current street sweeper. There are single and dual broom sweepers. Schroedl said a dual broom would be best. Macqueen could get us a refurbished Pelican for around \$54,000.

Struss made a motion to recommend to the Village Board to purchase a refurbished Pelican dual brush street sweeper not to exceed \$55,000. Also, trade in our existing street sweeper with the value of \$5000. This cost is to be split between Stormwater & Village. Gunseor seconded the motion. Motion carried on a 3-0 roll call vote.

- d. Update on Well #3 project:** I read the short email from Dan Greve from MSA. The email said: The Wisconsin Department of Natural Resources is in the process of reviewing the plans, specifications, engineering report, and various required checklists for the project. On September 12th, the Wisconsin Public Service Commission issued a letter indicating the Construction Authorization Application is complete. PSC is in the process of reviewing the application to authorize the construction. The W&S Committee discussed that they would like a monthly update from MSA on the well #3 project.

8. New Business:

- a. Discussion and Update on issues at COWC:** Struss said that he and Kumbier can come back with an update next month after the COWC meeting on September 21st. Sainsbury at COWC said there was a large slug that went through the system. It wiped out the microorganisms. Sainsbury had to over oxygenate the system to bring back the microorganisms.
- b. Discussion and Possible Action on Use of ARPA funds for Well #2 repairs:** The Village received around \$80,000 in ARPA funds. Well #2 will not use the full amount but has other projects to use the remaining funds on.

9. Questions, Referrals to Staff or Future Agenda Items:

1. Well #3 update
2. COWC update
3. Street Sweeper update
4. Meter Reading Equipment update

10. Adjournment:

Struss made a motion to adjourn the meeting. Gunseor seconded the motion. Kumbier adjourned the meeting at 7:19pm.

Vicki Redford, Utility Clerk

- a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- b) More specific information about agenda items may be obtained by calling 608- 423-3712.
- c) A quorum of the Water & Sewer committee will attend this meeting for the purpose of gathering information relevant to their responsibilities as Water & Sewer committee members.
- d) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us

9/23/2022 12:44 PM

Check Register - Full Report - ALL

ALL Checks

HOMETOWN BANK GENERAL OPERATING

Dated From: 9/27/2022 From Account:

Thru: 9/27/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
22829	9/27/2022	ALLIANT ENERGY/WP&L #8378600000 LIBRARY	
150-00-55110-220-000		LIB - UTILITIES	
		#8378600000 LIBRARY	
	09/14/2022		1,085.43
		Total	1,085.43
22830	9/27/2022	ALLIANT ENERGY/WP&L #370181	
100-00-51600-220-000		MUN BLDG - UTILITIES	
		#370181	
	09/14/2022		1,303.47
100-00-53420-000-000		STREET LIGHTS	
		#570605	
	09/14/2022		50.15
100-00-53420-000-000		STREET LIGHTS	
		#938022	
	09/14/2022		73.15
100-00-53420-000-000		STREET LIGHTS	
		#923952	
	09/14/2022		33.59
100-00-53420-000-000		STREET LIGHTS	
		#1611869258	
	09/14/2022		33.73
100-00-53420-000-000		STREET LIGHTS	
		#252381	
	09/17/2022		36.28
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	
		#034153	
	09/14/2022		148.51
100-00-53420-000-000		STREET LIGHTS	
		#480381	
	9/14/2022		7.35
100-00-53420-000-000		STREET LIGHTS	
		#543106	
	09/14/2022		78.13
100-00-53420-000-000		STREET LIGHTS	
		#7244110000	
	9/14/2022		24.10
100-00-55200-220-000		PARK UTILITIES	
		#0335194619	
	9/14/2022		39.40
100-00-55200-220-000		PARK UTILITIES	
		#69591 VETERANS PARK	
	09/14/2022		19.40
		Total	1,847.26
22831	9/27/2022	AVI SYSTEMS, INC. NEW CABLE EQUIPMENT - G. ZIBELL	
920-00-55190-360-000		CABLE TV-TOOLS&EQUIPMENT	
		NEW CABLE EQUIPMENT - G. ZIBELL	
	88826958		9,594.56

9/23/2022 12:44 PM

Check Register - Full Report - ALL
ALL Checks
HOMETOWN BANK GENERAL OPERATING

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Dated From: 9/27/2022 From Account:
Thru: 9/27/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			9,594.56
22832	9/27/2022	BRYNWOOD, CHRISTIN ELECTION RECOUNT	
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE ELECTION RECOUNT	38.44
		MILEAGE	
100-00-54200-000-000		DOG LICENSES	27.59
	9/15/2022	MILEAGE DOG LICENSE DANE COUNTY	
Total			66.03
22833	9/27/2022	CHARTER COMMUNICATIONS 8245116840002960	
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE 8245116840002960	36.66
	09/12/2022		
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE 8245116840002960	36.66
	09/12/2022		
100-00-51420-223-000		ADMIN - INTERNET 8245116840002960	73.33
	09/12/2022		
100-00-52100-310-000		POLICE - INTERNET 8245116840002960	73.33
	09/12/2022		
Total			219.98
22834	9/27/2022	CHARTER COMMUNICATIONS 8245 11 684 0019386	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE 8245 11 684 0019386	68.99
	09/17/2022		
500-00-53700-681-200		TELEPHONE/INTERNET EXPENSE 8245 11 684 0019386	34.49
	09/17/2022		
600-00-53700-851-400		TELEPHONE/INTERNET EXPENSE 8245 11 684 0019386	34.49
	09/17/2022		
Total			137.97
22835	9/27/2022	DANE COUNTY LAND INFORMATION OFFICE EROS CONT-PERMIT 2021-03,2022-1 VINEYARD	
100-00-56700-210-000		PLANNING - CONSULTING FEES EROS CONT-PERMIT 2021-03,2022-1 VINEYARD CAM0822	170.30
100-00-56700-210-000		PLANNING - CONSULTING FEES EROS CONT PERMIT 2020-01,2 DANCING GOAT CAM0822	119.21
146-00-56410-000-000		KWIK TRIP-SCHULTZ EROS CONTROL 2022-3, 4 - WESTGATE TID#6 CAM0822	289.51

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Check Register - Full Report - ALL
ALL Checks

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 9/27/2022 From Account:
Thru: 9/27/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			579.02
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22836	9/27/2022	DEAN HEALTH PLAN PREMIUM-MOEN-REDFORD30%BRYWOOD	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS PREMIUM-MOEN-REDFORD30%BRYWOOD 007149404	4,599.76
150-00-55110-133-000		LIB - HEALTH/DENTAL PREMIUM - BEHM 007149404	1,131.54
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS PREMIUM - REDFORD 70% 007149404	294.40
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS PREMIUM -REDFORD70% 007149404	294.40
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL PREMIUM -SCHROEDL75%, LORD75% 007149404	1,043.86
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS SCHROEDL25%, LORD25% 007149404	173.97
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS SCHROEDL25%, LORD25% 007149404	173.97
Total			7,711.90
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22837	9/27/2022	DELTA DENTAL DENTAL/VISION INSURANCE - BEHM	
150-00-55110-133-000		LIB - HEALTH/DENTAL DENTAL/VISION INSURANCE - BEHM 1838157	99.81
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL DENTAL/VISION INS - LORD, SCHROEDEL 1838157	37.26
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS DENTAL/VISION INSURANCE-REDFORD, WATER 1838157	96.18
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS DENTAL/VISION INSURANCE - SEWER 1838157	72.07
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS DENTAL/VISION INS - MOEN, BRYNWOOD 1838157	271.13
Total			576.45
<hr/>			
22838	9/27/2022	JARLSBERG, DEE CLEANING AMUNDSON BLDG 8/22 - 9/2/2022	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR CLEANING AMUNDSON BLDG 8/22 - 9/2/2022	175.00

9/23/2022 12:44 PM

Check Register - Full Report - ALL
ALL Checks

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ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 9/27/2022 From Account:

Thru: 9/27/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR CLEANING AMUNDSON BLDG 9/5 - 9/16/2022	50.00
		Total	225.00
22839	9/27/2022	JARLSBERG, DEE CLEANING FOR LIBRARY 8/29 - 9/16/2022	
150-00-55110-240-000		LIB BUILDING MAINT & REPAIR CLEANING FOR LIBRARY 8/29 - 9/16/2022	218.75
		Total	218.75
22840	9/27/2022	MOEN, LISA ELECTION EQUIPMENT - SUN PRAIRIE	
100-00-51420-390-000		ADMIN - SUPPLY & EXPENSES ELECTION EQUIPMENT - SUN PRAIRIE	28.90
		09/19/2022	
100-00-51420-330-000		ADMIN TRAINING MILES FORT ATKINSON	33.91
		09/19/2022	
		Total	62.81
22841	9/27/2022	MOTL, WENDY STAMPS FOR COURT OFFICE	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE STAMPS FOR COURT OFFICE	60.00
		9/16/2022	
		Total	60.00
22842	9/27/2022	NAPA AUTO PARTS BATTERY FOR F150 WATER TRUCK	
100-00-53311-351-000		PUBLIC WORKS - VEHICLE REPAIRS BATTERY FOR F150 WATER TRUCK	129.99
		730501	
		Total	129.99
22843	9/27/2022	OTIS ELEVATOR COMPANY MTC SERVICE 10/1/2022 - 12/31/2022	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR MTC SERVICE 10/1/2022 - 12/31/2022	290.73
		100400905001	
		Total	290.73
22844	9/27/2022	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC LEASE 7/16/22 - 10/15/22	
100-00-52100-390-000		POLICE - PHONES & SUPPLIES LEASE 7/16/22 - 10/15/22	2.50
		3316317249	

9/23/2022 12:44 PM

Check Register - Full Report - ALL
ALL Checks
HOMETOWN BANK GENERAL OPERATING

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ACCT

Dated From: 9/27/2022 From Account:
Thru: 9/27/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51420-311-000		ADMIN - POSTAGE	
	LEASE 7/16/22 - 10/15/22	3316317249	65.00
150-00-55110-311-000		LIB - POSTAGE	
	LEASE 7/16/22 - 10/15/22	3316317249	2.50
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	
	LEASE 7/16/22 - 10/15/22	3316317249	2.53
500-00-53700-640-000		SUPPLIES AND EXPENSES	
	LEASE 7/16/22 - 10/15/22	3316317249	35.00
600-00-53700-827-000		OPERATING SUPPLIES & EXPENSES	
	LEASE 7/16/22 - 10/15/22	3316317249	35.00
Total			142.53
<hr/>			
22845 9/27/2022 SINK TO SEPTIC PLUMBING, LLC INSTALLED NEW WELL PUMP			
100-00-55200-290-000		FISH PONDS - LAGOON RD	
	INSTALLED NEW WELL PUMP	3633	1,779.62
Total			1,779.62
<hr/>			
22846 9/27/2022 STAFFORD ROSENBAUM LLP LEGAL SVCS RENDERED THRU 08/31/2022			
100-00-51300-390-000		VINEYARDS DISTILLERY - LEGAL	
	LEGAL SVCS RENDERED THRU 08/31/2022	1272792	420.00
100-00-51300-210-000		VILLAGE LEGAL WORK	
	GENERAL CORP, BIKE PATH & ATV ORDINANACE	1272792	3,034.00
146-00-56400-000-000		TID EXPENDITURES	
	TID #6	1272792	5,628.50
115-00-56400-000-000		SCOTT FARMS EXPENDITURES	
	SCOTT FARMS DEVELOPMENT	1272792	1,806.00
Total			10,888.50
<hr/>			
22847 9/27/2022 TREEWERX LLC REMOVE TREE ON TERRACE - 109 HIGH ST			
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH	
	REMOVE TREE ON TERRACE - 109 HIGH ST	2833	800.00
100-00-53311-371-000		PUBLIC WORKS - STREET SIGNS	
	CHANGE BANNERS ON MAIN ST	2846	125.00
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH	
	REMOVE LARGE LIMB AT 401 PARK ST	2846	250.00
Total			1,175.00

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Check Register - Full Report - ALL
ALL Checks
HOMETOWN BANK GENERAL OPERATING

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ACCT

Dated From: 9/27/2022 From Account:
Thru: 9/27/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Grand Total
			36,791.53

9/23/2022 12:44 PM


Check Register - Full Report - ALL
ALL Checks
HOMETOWN BANK GENERAL OPERATING

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ACCT

Dated From: 9/27/2022 From Account:
Thru: 9/27/2022 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	15,617.64
Total Expenditure from Fund # 115 - SCOTT FARMS DEVELOP	1,806.00
Total Expenditure from Fund # 146 - TIF #6 FUND	5,918.01
Total Expenditure from Fund # 150 - LIBRARY FUND	2,538.03
Total Expenditure from Fund # 500 - WATER UTILITY	670.70
Total Expenditure from Fund # 600 - SEWER UTILITY	646.59
Total Expenditure from Fund # 920 - CAMBRIDGE/OAKLAND CABLE TV	9,594.56
Total Expenditure from all Funds	36,791.53

PARADE PERMIT - APPLICATION FORM

APPLICANT INFORMATION		
APPLICANT NAME <i>Erica Lien</i>	TELEPHONE <i>608 444-2413</i>	
ADDRESS <i>279 Lien View Rd Cambridge WI 53523</i>		
ORGANIZATION INFORMATION		
ORGANIZATION NAME <i>Pleasant Time Child Care Center</i>	TELEPHONE <i>608 425-9655</i>	
ORGANIZATION ADDRESS <i>725 W. Water St Cambridge WI 53523</i>	AUTHORIZED REPRESENTATIVE <i>Erica Lien</i>	
DESCRIBE YOUR REQUEST		
PARADE ROUTE:		
STARTING POINT: <i>Corner of Spring St and 12 (by Badger Bank)</i>		
ROUTE TRAVELED: <i>Spring St to North St to Park St</i>		
TERMINATION POINT: <i>Spring St</i>		
DATES: <i>Oct 29th</i>	TIMES: <i>10:00 - 10:30 (20)</i>	
NUMBER/SIZE OF PARTICIPANTS <i>200</i>		
PURPOSE <i>Halloween costume parade for kids</i>		
SPONSOR SIGNATURE 		DATE <i>9-8-2022</i>
OFFICE USE ONLY		
Cambridge Police Department Initials:	<input type="checkbox"/> Recommended approval <input type="checkbox"/> Recommended refusal	<input type="checkbox"/> Yes, extra services needed <input type="checkbox"/> No extra services needed
Cambridge Public Works Initials:	<input type="checkbox"/> Recommended approval <input type="checkbox"/> Recommended refusal	<input type="checkbox"/> Yes, extra services needed <input type="checkbox"/> No extra services needed
Considered by Village Board on:	<input type="checkbox"/> Recommended approval <input type="checkbox"/> Recommended refusal	<input type="checkbox"/> Extra services charge: \$ <input type="checkbox"/> No extra service charge
Reason if Refused:		
Fees Paid - Permit Fee	\$20	Cash or Check #
Extra Services Charge	\$	
Insurance Certificate Received	<input type="checkbox"/> Yes <input type="checkbox"/> No	Signature of Approval

Please submit to the Village Clerk at 200 Spring Street. Remember to attach:

- Check or money order for permit fee, made payable to Village of Cambridge
- Certificate of Insurance

SUBJECT: Wage Increase for Village Treasurer, Chrissie Brynwood

FROM: Lisa Moen, Administrator/Clerk

MEETING DATE: September 27, 2022

BACKGROUND/ANALYSIS: We have implemented wage increases for our Public Works employees as they receive certifications, ie, CDL, Water and/or Sewer certifications. These have been \$1.00 per certification.

This summer, Chrissie Brynwood has completed the Wisconsin Municipal Treasurer's institute. This is three year long program, one full week of instruction each year. Now that she has completed this she is eligible to apply for her Wisconsin Municipal Treasurer's Certification. Unfortunately, application for this certification is only available in August and February of each year, upon receipt of the application the association reviews before determination and issuance of the certification.

RECOMMENDATION/ACTION REQUESTED: Rather than waiting 6-8 months, I would recommend that Chrissie Brynwood receive a \$.50 per hour raise at this time based on her completion of the Treasurers Institute, with an additional \$.50 given when she receives her Treasurer's Certification.

September 9, 2022

To the Cambridge Village Board:

Please accept this letter as formal notification that I am resigning from my position as Village Forester. My last day will be September 27.

Thank you for the opportunity to work in this position over the past 12 years. I've greatly enjoyed and appreciated partnering with the Village to establish the most diverse and studied community forest in the state of Wisconsin.

During my last two weeks, I'll do everything possible to wrap up my duties and train Tod and any other team members. Please let me know if there's anything else I can do to help during the transition.

I'm happy to continue donating my counsel, guidance, and financial support in the context of the Cambridge Tree Project, but no longer wish to be a community facing representative as Village Forester.

I wish the Village continued success.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay Weiss', with a stylized, cursive flourish.

Jay Weiss

WISCONSIN

ECONOMIC DEVELOPMENT

August 18, 2022

Attn: Lisa Moen

RE: Connect Communities Agreement #AK7866 between the Wisconsin Economic Development Corporation ("WEDC") and Village of Cambridge ("Local Organization").

Dear Lisa Moen:

Congratulations! WEDC has determined that the Village of Cambridge, your Local Organization, is eligible to participate in the Connect Communities Program from July 1, 2022, to June 30, 2023. By signing and returning this letter agreement to the WEDC and paying the participation fee outlined below, the Local Organization agrees to the following terms.

As a participant in the Connect Communities Program, the Local Organization shall:

- Pay WEDC the annual participation fee of Two Hundred Dollars (\$200);
- Actively participate in the Connect Communities Program, by attending a minimum of Two (2) training opportunities offered by WEDC during the year; and
- Submit an annual performance report as required by WEDC, in such form as required by WEDC.

WEDC shall provide the following services to the Local Organization:

- Designate staff to liaise with the Local Organization;
- Provide an on-line communication tool for participants in the Connect Communities Program; and
- Plan and implement workshops and training sessions on downtown revitalization topics based on the needs of the Connect Communities and Wisconsin Main Street program participants.

This letter agreement will be in effect as of WEDC's receipt of the Two Hundred Dollar (\$200) participation fee and this signed letter agreement is returned to WEDC by the Local Organization.

Sincerely,



Melissa L. Hughes,
Secretary and CEO

ACKNOWLEDGED & AGREED TO BY:

By: _____
Mark McNally,
Village President

Date

By signing this agreement, the signer attests that he/she is fully authorized to execute and deliver this agreement on behalf of the Local Organization.

LOOK FORWARD ►

Village of Cambridge
Resolution 2022-13: Requesting Exemption from
Jefferson County Library Tax

WHEREAS the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS the Village of Cambridge will appropriate in 2022 and expend in 2023 an amount in excess of that calculated above,

NOW THEREFORE BE IT RESOLVED that the Village of Cambridge hereby requests of the Jefferson County Board of Supervisors that the Village of Cambridge be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that copies of this resolution be forwarded by the city/village clerk to the following parties:

ADMINISTRATOR
Jefferson County Library Council
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538

COUNTY CLERK
320 S. Main Street, Room 109
Jefferson, WI 53549

Fiscal Note:

Estimated Municipal 2023 Library Appropriation Minimum \$2,329

Date Passed: _____

Vote: _____ FOR _____ AGAINST _____ ABSTAIN

Mark McNally, Village President

Date

Attest:

Lisa Moen, Village Clerk

Date



Jefferson County Finance Department

311 S. Center Ave. Room 109
Jefferson, WI 53549
Telephone (920) 674-7434
Fax (920) 674-7368

Marc A. DeVries, CPA
Finance Director

Cindy Diestelmann
Jayne Hintzmann
Donna Miller
Tamara L. Worzalla, CPA

September 15, 2022

Municipal Libraries in Jefferson County:

This letter is a reminder to all municipal libraries in Jefferson County that your village or city must tax and appropriate a minimum amount to your library fund for 2023 expenditures in order to qualify for an exemption from the Jefferson County library tax. I have enclosed a spreadsheet that lists the **MINIMUM APPROPRIATION** for each of you to qualify for this exemption. *Note that if your municipality is situated in two counties, you must also coordinate this calculation with that other county.*

I have also summarized below how this calculation is made:

From Wisconsin Statutes 43.64

1. Divide the amount of tax levied by the county for public library service in the prior year by the equalized valuation of property in that area of the county that was subject to the county property tax levy for public library services in the prior year.
2. Multiply the amount determined above by the equalized valuation of property in the city, village, town, or school district for the current year.

Your municipal governing body must also pass a resolution annually requesting an exemption from the county library tax. Section 43.64 of the Wisconsin Statutes requires this procedure to avoid double taxation of your municipality for library purposes.

The County Clerk's office calculates the tax assessment in the middle of November. Please have your resolution acted upon and mailed to arrive by November 1st. If it is not on file when the tax assessment is calculated, your municipality will be taxed as required by Wisconsin Statutes.

An electronic copy of the sample resolution is attached.

If you have any problems or questions concerning this issue, please feel free to contact me at 920-674-7142.

Sincerely,

Marc A. DeVries, CPA
Finance Director
Jefferson County

Jefferson County Library Exemption Minimum

Prior year rate for Library Levy = (2021 equalized value, 2022 budget)	0.000280093		(2023 Budget Year)
	<u>2022 EQUALIZED VALUE</u>		<u>MINIMUM TO EXEMPT 2023</u>
Village of Cambridge**	8,315,900	\$	2,329
Village of Johnson Creek	513,648,100	\$	143,869
Village of Palmyra	147,915,000	\$	41,430
City of Fort Atkinson	1,180,066,400	\$	330,528
City of Jefferson	702,009,200	\$	196,628
City of Lake Mills	739,399,600	\$	207,100
City of Waterloo	305,362,800	\$	85,530
City of Watertown **	1,205,521,700	\$	337,658
City of Whitewater **	105,020,400	\$	29,415
	<u>4,907,259,100</u>		

** These municipalities have residents in multiple Counties, therefore there are additional aggregate full values that need to be added to their municipal values to determine their needed appropriations. Equalized values are TID out.

Values are TID out

Village of Cambridge
Resolution 2022-14: Requesting Exemption from
Dane County Library Tax

WHEREAS the Dane County Board has established a county library and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS the Dane County Library Board has determined that the library serving the Village of Cambridge meets the minimum standards of operation established by County Board (Res185 ,2011-2012, RES 98, 2013-14; RES 233, 2016) in compliance with Section 43.11 (3) (d) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city which levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, and

WHEREAS the Village of Cambridge will appropriate in 2022 and expend in 2023 an amount in excess of that calculated above in support of its library,

NOW THEREFORE BE IT RESOLVED that the Village of Cambridge hereby requests of the Dane County Board of Supervisors that the Village of Cambridge be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that confirmed copies of this resolution be forwarded by the Village clerk to the following party:

Tracy Herold, Director
Dane County Library Service
1874 S. Stoughton Rd
Madison, WI 53716

FISCAL NOTE: Estimated 2023 Library Appropriation Minimum: \$89,052

Date Passed: _____

Vote: _____ FOR _____ AGAINST _____ ABSTAIN

Mark McNally, Village President

Date

Attest:

Lisa Moen, Village Clerk

Date

	2021 VAL	2022 VAL	2022 AR App	2023 Min App
EXEMPT LIBS				
Villages				
Belleville	217,654,500	259,871,800	\$307,790	\$100,025
Black Earth	148,009,400	173,588,900	\$126,328	\$66,814
Cambridge	189,591,800	231,363,900	\$90,000	\$89,052
Cross Plains	398,817,000	455,508,600	\$296,884	\$175,325
Deerfield	243,197,900	265,518,300	\$162,327	\$102,198
DeForest	1,285,804,800	1,441,050,800	\$599,674	\$554,660
Marshall	261,339,100	301,296,600	\$184,000	\$115,969
Mazomanie	179,756,100	197,192,300	\$95,056	\$75,899
McFarland	1,154,786,500	1,349,259,000	\$626,250	\$519,329
Mount Horeb	828,453,300	929,808,500	\$498,992	\$357,883
Oregon	1,378,469,300	1,535,356,700	\$716,138	\$590,958
Waunakee	2,104,806,100	2,423,435,000	\$1,263,183	\$932,779
Cities				
Fitchburg	3,528,896,200	4,155,108,600	\$2,052,994	\$1,599,299
Madison	31,350,871,500	36,711,958,300	\$19,806,904	\$14,130,416
Middleton	3,592,856,700	4,028,235,300	\$1,381,486	\$1,550,466
Monona	1,406,986,800	1,550,405,000	\$653,067	\$596,750
Stoughton	1,286,313,900	1,499,453,200	\$646,350	\$577,139
Sun Prairie	3,896,106,100	4,464,398,400	\$1,729,148	\$1,718,345
Verona	3,057,478,500	3,561,165,300	\$1,131,660	\$1,370,691
<i>Edgerton</i>	27,869,900	30,614,000		
Exempt Total	56,538,065,400	65,564,588,500		
County Total	72,334,792,600	83,605,704,500		
2021 Tax Base	\$15,796,727,200	\$18,041,116,000		
2022 DCL APP				
2023 County library tax levy rate			\$6,080.153	
				\$0.0003848995

SUBJECT: Street Sweeper

FROM: Chrissie Brynwood-Treasurer

MEETING DATE: 9-27-2022

BACKGROUND/ANALYSIS: Need to replace Street Sweeper.

RECOMMENDATION/ACTION REQUESTED: Schroedl started by telling the Committee that Macqueen is not offering much money for our existing street sweeper. There was discussion about selling it at auction. DPW does not want to auction off a bad piece of equipment. Schroedl said the salesperson said he will give us \$5000 for our current street sweeper. There are single and dual broom sweepers. Schroedl said a dual broom would be best. Macqueen could get us a refurbished Pelican for around \$54,000. Water and sewer committee questioned if General Fund could split the cost 50/50.